



MY NEIGHBOURHOOD

BISHOPSTON, COTHAM AND REDLAND NEIGHBOURHOOD PARTNERSHIP GRANT APPLICATION FORM GUIDANCE NOTES

Please complete the form as fully as possible: use additional pages or just extend the electronic form. As we may not be able to fund every applicant, we need sufficient information to make fair comparisons and well-informed decisions. However please do not send any additional materials eg annual reports, copies of letters to funders; these will be discarded. You must ensure that you have provided all the relevant information on the application form.

Section

- 1 You may indicate more than one priority.
- 2 If you are an alliance, please complete the details for both partners. If there are more than two, please add the remaining details to the form or attach a separate sheet.
- 3 We need this information so we can be sure that you are a community group or voluntary organisation (please see the Guidelines for Grants).
- 5 We will only fund activities, which will primarily affect the Bishopston, Cotham and Redland wards (please refer to *Guidelines for Grants* Section 5)
- 6 We would like to know the impact of the funding. So you need to think ahead about the impact of the grant during and after its life. You will need to know how to measure its effectiveness by keeping records during the life of the project eg numbers of sessions, number of local people involved, the benefit of acquiring new equipment, asking local people's opinion of what you have achieved. Do not hesitate to ask for advice if you want help with this.
The Partnership wants the allocation of grants to promote the inclusiveness of local communities wherever possible.
For grants over £500, we generally expect you to have already applied, or in the process of applying, for money from other sources. Use the comment box if there is anything we should know about this when assessing the applications.
- 7 We are interested in the "added value" of our grants ie where a Partnership grant can enhance and extend the unpaid time and resources donated by local people. Where your project straddles more than one Neighbourhood Partnership please state whether you have/will apply to others (please refer to *Guidelines for Grants 2013/2014*, Section 5).
- 8 The Partnership cannot become a long-term funder of individual organisations. You must demonstrate that you already have plans for how you will sustain your organisation in the future.
- 10 This section is to help us understand whether you have appropriate financial arrangements for managing the grant money – please refer to Section 4 in *Guidelines for Grants 2012/2013*

**BISHOPSTON, COTHAM AND REDLAND
NEIGHBOURHOOD PARTNERSHIP**
Application for a grant 2013/2014
Closing dates: 1st May and 6th September 2013

1. Grant Priorities

Your grant must relate to one or more of the following priorities:

- Young people
- Improving the local built environment and street scene
- Trees parks and green spaces
- local traffic and transport
- improving the lives of people living in the neighbourhood,
the priorities for 2012/13 being:
 - neighbourliness
 - local arts where they are likely to appeal to a wide section of the community
 - activities which engage with people facing social disadvantage
 - activities which support carers and the "cared for"
 - schemes to promote food sustainability

Please tick which one(s) would benefit from your activity.

Proposed activity for grant funding (no more than one sentence – details in 5) below)

Installation of CCTV camera on Cotham Hill to reduce anti-social behaviour

2. Your organisation(s) details:

a) *Name of your group or organisation:* Avon & Somerset Police

Contact name for this application: PC James Ray

Contact Address: The Bridewell, 1-2 Bridewell Street, Bristol

Post code: BS1 2AA

Telephone number: 07887450913

E-mail address: James.Ray@avonandsomerset.police.uk

b) *Name of your group or organisation (if applicable):*

Contact name for this application:

Contact Address:

Post code:

Telephone number:

E-mail address:

3. Your organisation's legal status

Please ring which one best describes your organisation:

- Registered charity Registration number.....
- Organisation not with a registered charity but has written constitution/set of rules¹
- Group without a written constitution/set of rules but affiliated to a registered charity
(*please specify nameand registration number.....*)
- Group without a written constitution/set of rules²
- Another legal status (*please specify*).....
- X Other (please specify) Police.....

¹ ***If your organisation has a written constitution (set of rules) please submit a copy with the application.***

² ***If your organisation does not have a written constitution, please complete the questions below:***

a) Do you have a membership? Yes No

If Yes

- who are they?
- how many

b) How does your group make decisions? (eg meetings (how often?), are minutes/notes recorded? N/A

c) What arrangements do you have for receiving money and spending money? (eg separate bank account just for the group, two or more signatories?)

On this occasion, it would be suitable for the funds to be transferred internally within Bristol City Council

4. Objectives of your organisation

Please tell us briefly what your organisation does.

Law & Order/Community Policing

When did your organisation start? N/A

5. Details of what you would use the funding for:

Name of the project (*if appropriate*): Cotham Hill CCTV

Details:

Cotham Hill is a busy part of the night-time economy of the NP area. It plays home to a range of bars and restaurants, but it also is a 'walk home' route for people returning from Whiteladies Road and the City Centre, particularly to high-density areas of student housing, like the area around Chandos Road.

As a result of the concentration of people using Cotham Hill who have drunk alcohol, the road itself and surrounding roads (like Hampton Park) suffer from anti-social behaviour. This typically involves night-time noise, vandalism and littering (including vomit and urine), often associated with groups of young people in 'high spirits'. This anti-social behaviour has a significant impact on the quality of life for local residents. They are often woken in the early hours and get up to find their property damaged or the street littered. This has clear impacts in terms of getting healthy amounts of sleep and maintaining good mental and physical health. The area also has been the location for more serious criminal offences, including affray, serious assault, robbery and sexual assault. These issues have frequently been raised with councillors, Council officers and the Police and through the Neighbourhood Forum, and local residents have regularly expressed support for the installation of CCTV on Cotham Hill.

At the moment, there is only CCTV coverage at the junction of Cotham Hill with Whiteladies Road, but this does not penetrate far into the road, and certainly does not cover the areas which generate the most reports of anti-social behaviour. The provision of CCTV would enable perpetrators to be identified and action taken against them, either through Police action or through the disciplinary procedures in place at the two universities.

The project is therefore to meet the costs of equipment and installation for a new camera, to be sited near the junction of Cotham Hill and Hampton Park. A technical assessment of the area has already been carried out and the street has been identified as suitable for this work. Two-thirds of the costs have been committed by the universities and the Neighbourhood Delivery Team, but a further £3,000 is required to meet the estimate from the Council's CCTV team.

Which ward area will benefit the most from your proposal? (*Please refer to the map attached*)

Cotham

Please outline the timescale of when you would use the grant (eg start and finish dates):

Installation by Aug/Sept 2013, in time to be in operation for the new university year

6. Impact of the funding

How will the funding impact on the priority(ies) you indicated in Question 1?

This application strikes to the heart of priorities around neighbourliness. The current situation sees a small minority of individuals causing anti-social behaviour, which undermines neighbour relations in the area, particularly between younger and older people. Giving the Police the ability to identify and engage with this minority will support other local efforts to promote neighbourliness, including home visits and welcome events for new arrivals.

The project will also have a positive impact on young people. Reducing the amount of anti-social behaviour in the area will reduce the negative stereotyping and allow the peaceful majority to coexist more easily with older residents.

Residents in the area have various views on what type of group is responsible for the described behaviour, and which licensed premise they may frequent. To date, it has proved difficult to engage with the individuals responsible for the problem because residents either choose to call Police the following day (rather than disrupting their own sleep further), or because the culprits have melted away into the surrounding streets. CCTV would address both these issues, allowing good descriptions and directions of travel to be obtained for attending Police Officers, as well as providing strong evidence for prosecutions. It would also mean a more efficient deployment of Police resources through early viewing of the scene, thereby contributing to the safety of the entire neighbourhood.

The very existence of the camera will have a deterrent effect on potential offenders, especially if accompanied by 'CCTV operating in this area' signs. Its presence will also remind potential victims of the need to take reasonable crime prevention measures. Footage of crime and disorder could also be used to highlight where crime prevention improvements could be carried out.

How will you demonstrate the impact?

The main measureable will be a decrease in Police incidents recorded for Cotham Hill and the surrounding area. Incidents where CCTV has led to the detention of offenders and successful prosecution will also be recorded.

There will also be a 'soft' demonstration through the number and scale of issues reported at Neighbourhood Forum meetings and to councillors.

Will the grant benefit any particular section of the community?

Yes

No

If Yes please specify

The primary benefit will be on older people, who tend to be more sensitive to night-time noise and more intimidated by anti-social behaviour. There will also be a benefit for law-abiding young people (especially women) enjoying the night-time economy, who often also feel intimidated by violence and stigmatised through the actions of a minority.

7. How much money are you asking us for?

£3,000

How much money do you have/expecting to receive from other sources of funding for what you are hoping to do?

£6,000

Are you applying to another Neighbourhood Partnership? Yes No

If YES, how much? £

8. Your Resources

a) Please set out a breakdown of the total costs of your project, showing us which items you are asking us to fund and which are being funded from another source

Item	Cost	Please tick if you are asking for us to fund this item
Procurement of camera equipment and works to integrate it into the Council's network of cameras	£9,000	Yes, in part
Total Cost:	£9,000	

b) Please tell us about any non-cash resources you have managed to attract eg volunteers, donations "in kind"

Both universities have a good working relationship with local Police, and have committed to taking action against students if they are shown to be responsible for any disorder. Residents in the area have also formed a good dialogue with local councillors and Police, allowing regular updates to be given on their perception of the problem through established channels of communication.

9. Long term sustainability

Are you expecting to apply for a similar amount of money for the same reason in 2014/15?

Yes No

Comment:

Once installed, the camera will simply join the Council's network and should require no further funding.

If **Yes**, what are your plans for replacing any grant money you might receive from the Partnership in 2013/2014?

10. Financial details of your organisation

Funds should be transferred internally within Bristol City Council.

a) Does your group have a bank/building society account?

Yes

No

b) If **Yes**, do cheques need to be countersigned by two or more signatories?

Yes

No

If you can answer **Yes** to *both* of the questions above, please complete the details below.

Name of account:

Bank/Building Society:

Branch:

Account No.:

Branch sort Code:

Please go to the "Signatures" Section below

If **No, to a) and /or b)** please complete the following:

As your organisation does not have a bank account or one with no countersigning arrangement by two or more signatories, please give the details of who will receive the grant on your behalf:

Name of the organisation:

If a charity, its registration number:

Address:

Name of Account:

Bank/Building Society:

Branch:

Account No.:

Branch Sort Code:

Please ask the Chair of the Group or the Group's Treasurer or Chief Executive to sign below to confirm that they are willing to receive the grant on your behalf:

I confirm that my group has agreed to receive a Neighbourhood Partnership Grant on behalf of this group.

Name:

Position:

Group/Organisation:

Signed:

Date:

11. How did you hear about the Neighbourhood Partnership Wellbeing Fund?

In *Bishopston Matters*?

In the *Redland and Westbury Park Directory*?

From another applicant to the fund?

Other – please specify: Through NP

SIGNATURES

We declare that the information above is true and accurate.

If we were to be successful, we agree

- **to take all reasonable steps to ensure that local people know that this project received financial support from the Partnership**
- **that in the unlikely event that we are unable to carry out the project as described above, we will return the money to Bristol City Council before March 31st 2014.**

Name of person submitting the form:

Signature:

Name: PC 846 James Ray

Date: 11/04/2013

Position in the group or organisation: Beat Manager - Cotham

For organisations with a Management Committee: Signature of the Chair of the Management Committee (or another member of the Management Committee if the Chair is completing this form).

If you are not a formally constituted group this application must be signed by another member of your group:

Signature:

Name:

Date:

Checklist, please make sure you have:

Read the Guidelines

Answered every question

Completed details of your bank account

Signed the form and have it countersigned



If necessary, obtained the details and signature of an organisation to receive your grant on your behalf if you are successful



A copy of your written constitution if you are NOT a registered charity

Please return **by 1st May or 6th September 2013**

either by email to:- suzanne.hands@bristol.gov.uk

or by post to:-

Neighbourhood Partnership Admin Team (FAO Suzanne Hands)
3rd Floor
Brunel House
St Georges Lane
Bristol
BS1 5UY

March 2013